

MINUTES
Housing Authority of the Town of Darien
October 28, 2008

A regular meeting of the Commissioners of the Housing Authority of the Town of Darien was called to order at 7:30 p.m. on Tuesday, October 28, 2008 in Room 119 of the Darien Town Hall.

Present were: Commissioners Jennifer Schwartz, Cynthia Ashburne, Joseph Warren, Jan Raymond, Kass Bruno; Executive Director, Kathryn Molgano.

Minutes from the Regular Meetings of September 23, 2008 and Special Meeting of October 16, 2008 were approved without exception.

The Quarterly Reports for MR36 and E187 for the first quarter of the fiscal year indicate period gains for both projects.

The annual audit for the Fiscal Year ended June 30, 2008 will be conducted on November 6, 2008 in the Housing Authority office.

Executive Director's Report: Kathryn Molgano reported the following:

Allen-O'Neill Homes: The following were completed during the month of October – annual home inspections, furnace cleanings, fire alarm inspections, and the parking lot line painting at 20 AON. Kathryn Molgano remarked that overall, housekeeping conditions have improved greatly over past years and residents should be acknowledged for their efforts.

Snow Plowing Contract: On a motion by Cynthia Ashburne, Commissioners voted to renew the snow plowing contract for the 2008/2009 winter season with Greg Twardy Landscape Service. The contract covers services at 719 Post Road and 20 Allen-O'Neill Drive.

Landscaping Contract: Commissioners voted unanimously to renew the landscaping contract with DLTC for the 2009 season (motion by Joe Warren). This contract provides for landscaping services at 719 Post Road.

Old Town Hall Houses:

Vacancies/Renovations: Kathryn Molgano reported that since May, 2008 five vacancies have been renovated. We will have another vacancy within the next few weeks. After reviewing year-to-date capital expenditures and financials, the Commission unanimously agreed to proceed with renovations to the soon to be vacated apartment (Apt. 54).

Discussion of the waiting list for Old Town Hall Houses followed. Kathryn Molgano and Cynthia Ashburne are working on updating the application form and will recommend revised procedures for maintaining the list at the next monthly meeting. The commission voted to reopen the waiting list (motion by Cynthia Ashburne). The newly renovated handicap unit (Apt. 66) will be first offered to those applicants from the waiting list who need a wheelchair accessible unit.

Allen-O'Neill Redevelopment: Jennifer Schwartz reported that a public meeting has been scheduled for Monday, November 3rd at 6:30 p.m. in the Town Hall Auditorium. Site plans as submitted to the Planning and Zoning Commission will be presented by development team professionals and time will be allotted for Q&A.

Jennifer Schwartz also noted that site plans have not yet been submitted to ARB as previously indicated. Commissioners Jennifer Schwartz and Jan Raymond are drafting "Frequently Asked Questions" which will be available in the near future and posted to the website.

Allen-O'Neill Association: Carley Tankoos inquired about the garbage cans at Allen-O'Neill. Kathryn Molgano stated that the cans had been removed due to residents using them for household garbage. One will be returned to the circle, and its use monitored.

The meeting was adjourned to Executive Session to discuss resident matters at 8:27 p.m.

The meeting was again called to order and subsequently adjourned at 8:40 p.m.

Respectfully submitted,

Kathryn Y. Molgano
Executive Director